

MINUTES
PINEMAP Executive Committee Meeting
September 19, 2013

Meeting recording link: <http://ufifas.adobeconnect.com/p503y3rx02/>

Attendees

Jessica Ireland	Jianbang Gan
Tim Martin	Lisa Samuelson
Wendy-Lin Bartels	Don Grebner
Martha Monroe	Rod Will
Gary Peter	Randy Wynne
Mike Kane	

THANK YOU!

Year 4 Budgets and Year 3 Progress Reports (Tim Martin)

- Thank you to the institutional coordinators and Aim Leaders for your effort in pulling together the year 4 budgets and year 3 progress reports for the Continuation Proposal. The proposal is being submitted today to UF's sponsored programs office. It was a team effort, and we really appreciate your help!
- The Aim progress reports were very thorough and provided good material that enabled us to pull together a really nice project narrative for the proposal which we will circulate to the team.

Aim meetings/communication (Tim Martin)

- After a pretty quiet summer, Aim communication is picking back up; thanks! Most Aims have scheduled regular meetings; if your Aim has not yet done so, please notify Jessica and me when that happens.

ALL TEAM PINEMAP (ATP) WEBINARS (Tim Martin)

Debrief, Sept. 6 introductory meeting

- Good attendance: 49 participants well spread out among Aims; only shortcoming was low graduate student attendance. We will make an extra effort to encourage more graduate student participation in these meetings; please help us get this message out!
- Future ATP meetings will focus on a specific integration platform; the next ATP will focus on the development of a risk assessment tool.
- Feedback:
 - Jianbang Gan: TAMU is meeting together in a conference room to view webinars; might be a good idea to do something similar at other universities.
 - Martha Monroe: My students not able to understand, contribute to the discussions during first ATP meeting; if we want students to listen and engage,

need to remember they are coming from all different disciplines and may not understand what we are talking about.

- Tim: Important when presenting to a group like this to consider the audience; there is a tradeoff between considering audience and deemphasizing technical details; this need to be balanced. We will continue to work on this
- Lisa Samuelson: students are in lab during ATP meeting times.

YEAR 3 ANNUAL REPORT (Tim Martin)

Framework

- The goal of the year 3 annual report is to disseminate research results and programs/products being developed by PINEMAP to partners and stakeholders, as well as within the project.
- Similar look and feel of previous annual report.
- The report will contain two types of articles: research reports and integration platform reports. Specifically, the report will be framed around integration, and all articles will demonstrate some level of integration (i.e., geography, discipline/Aim, and/or research and Extension/education).
 - For example, the Aim 1 research report on sap flow should be written at a regional level, showing some initial synthesis of data across all 4 sites, and a postdoc will lead this effort (i.e., working with students to gather and synthesize data, etc.).

Process

- For the research report articles, we will be looking through the Aim progress reports to identify potential topics which will then be discussed during the Oct. 4 ATP meeting.
- We would like to set up a formal review team which will review and edit the entire report; possibly one PhD student or postdoc from each Aim?

Preliminary Timeline (to be further developed at a later date)

November: instructions sent to research report authors

December: review team is established; informational meeting conducted

January: research report drafts due

February: Integration platform reports due

February: review team and professional editor review, edit report

March: Edited reports sent back to authors for approval

April: report sent to designer

UPDATE ON SOCIAL NETWORK ANALYSIS RESEARCH (Wendy-Lin Bartels)

- Reports will be sent to each Aim group soon.
- We want to use SNA to reflect on degree to which we are integrating across boundaries (institutions, disciplines, geography); NIFA has expectation that we will build infrastructure for folks to work across disciplines as well as working with stakeholders, Extension and education; my role has been to report on this for NIFA.

- Goal is to be monitoring how we are doing so we can reflect as we go through the project.
- Showed a number of diagrams from the SNA data collected from the survey completed by the team in spring 2013.
- A great proportion of our network is in limited engagement, we still can increase collaboration and communication within network over the next couple of years, and we anticipate that! One type of interaction is not necessarily more important than another (communication is just as important as shared thinking).
- We've identified several identification platforms that will help folks think about crossing Aims. These platforms will be cohesive for certain people in the project; we can assess that through the network analysis.
- We will use network analysis to reflect on where we are as a team and within Aims and where we need to build and strengthen relationships to champion opportunities for integration.
- Each Aim will get a report on their Aim network; I welcome your feedback, suggestions. We may set up an online discussion board for the team to give feedback and discuss the network analysis.
- [Click here](#) to view Wendy Lin's complete presentation (which contains a number of SNA diagrams).

Reminders:

- Next ATP Meeting: Oct. 4, 2013, 12-1 p.m. EDT. Please plan to participate!
- Also, please participate and encourage your students to participate in the Internal webinars. The next webinar is Oct. 11, 2013, 12-1 p.m. EDT.

Next EC Meeting: Thursday, October 17, 2013, 9:30-10:30 a.m. EDT