

# PINEMAP Executive Committee Meeting

## Thursday, August 30, 2012, 10-11 a.m. EDT

### --MEETING MINUTES--

**Participants in attendance:**

Jessica Ireland	Ross Whetten
Tim Martin	Gary Peter
Don Grebner	Tom Fox
John Seiler	Bill Hubbard
Lisa Samuelson	Martha Monroe
Mike Kane	Jianbang Gan
Tom Byram	Rod Will
Randy Wynne	Wendy-Lin Bartels
Eric Taylor	

**Meeting recording:** <http://ufifas.adobeconnect.com/p4i13ilwt7m/>

#### ADMINISTRATIVE UPDATES/REMINDERS (Tim Martin)

Reminder re: PINEMAP reporting guidelines/timeline:

- NIFA has adjusted our reporting requirements: we are required to submit a CRIS report and continuation proposal each year; an annual report is no longer required.
- Given the size and scope of this project, we will continue to produce an annual report in the April of each year, prior to annual meeting. This report will be valuable for internal use, as well as to share with NIFA and stakeholders.
- The adjusted reporting timeline is as follows:

Year	Report	Deadline
Year 2 (2012-2013)	Aim Interim Report 1	July 13, 2012
	Aim Interim Report 2	November 16, 2012
	CRIS Report	December 1, 2012
	Aim Annual Report	March 8, 2013
	Aim Leaders submit edits/revisions to compiled annual report	April 5, 2013
	Year 2 Annual Report completed	April 19, 2013
Year 3 (2013-2014)	Aim Interim Report 1	July 12, 2013
	Aim Interim Report 2	November 22, 2013
	CRIS Report	December 1, 2013
	Aim Annual Report	March 7, 2014
	Aim Leaders submit edits/revisions to compiled annual report	April 4, 2014
	Year 3 Annual Report completed	April 18, 2014
Year 4 (2014-2015)	Aim Interim Report 1	July 11, 2014
	Aim Interim Report 2	November 21, 2014
	CRIS Report	December 1, 2014
	Aim Annual Report	March 6, 2015
	Aim Leaders submit edits/revisions to compiled annual report	April 3, 2015
	Year 4 Annual Report completed	April 17, 2015
Year 5 (2015-2016)	Aim Interim Report 1	July 10, 2015
	Aim Interim Report 2	November 20, 2015
	CRIS Report	December 1, 2015
	Aim Annual Report	March 11, 2016
	Aim Leaders submit edits/revisions to compiled annual report	April 8, 2016
	Year 5 Annual Report completed	April 22, 2016*

### Year 3 Continuation Proposal

- NIFA is committed to CAP projects and is protecting our funding; we are slotted for full \$4million this year.
- Our funding cycle runs March 1-February 28 and we are currently working on the year 3 proposal, due Sept. 28; we will submit to UF DSR by Sept. 7 to give a 3 week buffer.
- Within continuation proposal, NIFA is requiring progress reporting which we are pulling together from Interim Reports—this is turning out to be an efficient way to get this done.
- If you are an institutional coordinator, please be sure to send budget and budget justification to Jessica.
- Thank you for your cooperation and assistance with the proposal!

### 2013 Annual Meeting

- Meeting will be in Athens, GA; we are imagining a two day meeting with field tour to Tier 3 site; we are also planning on mixing up the format a little bit
- We are looking at dates in June and possibly earlier in the spring.
- Vote was taken:

June

Yes (6): Lisa, Gary, Martha, Bill, Mike, Ross

No (2): Randy, Tom

Earlier in spring

Yes (5): Tom F., Tom B., Randy, Mike, John

Either (3): Eric, Don, Lisa

- We will work on finalizing details based on hotel and conf. center availability.

### **PINEMAP MANAGEMENT BASELINE FOR CORPORATE-OWNED LANDS (Tim Martin)**

#### PINEMAP Forestland baseline surveys

- Since we are an outcome-based project, we need mechanisms for comparing what world of planted pine is like before and after PINEMAP—in order to do so, we need baselines (both biophysical and management). Specifically, we need to understand how corporate and NIPF landowners are managing forests before and after PINEMAP.
  - I. Baselines are critical for assessing BP and AP (before and after PINEMAP)
    - a. Biophysical – Silviculture and Modeling Aims
    - b. **Management** – critical for understanding changes in “behavior” / management activities
  - II. NIPF – plans are underway in Extension Aim to interview target landowners
    - a. Will be coordinated with corporate efforts
  - III. Corporate
    - a. Sensitive, but there is precedent in FPC fertilizer survey
    - b. Proposed process
      - i. Initial planning with PINEMAP subcommittee – all coop directors plus couple industry reps?

- ii. Meeting of full Cooperative – Industrial Advisory Council to discuss and finalize approved survey
      - 1. Cooperative-Industrial Advisory Council = all PINEMAP cooperative directors + Advisory Council Chairs of all PINEMAP cooperatives
  - c. Potential management factors in survey (wish list)
    - i. Fertilizer – acres, rates, product
    - ii. Land area in plantations
    - iii. Age class distribution of plantation area
    - iv. Acres harvested and age classes
    - v. Acres thinned and age classes
    - vi. Acres planted and density and genetic info
- Discussion:
  - o Tom F.-we also survey members for land area by plantation and species group vs. non-plantation by county
  - o Tom F. USFS has survey data on acres planted
  - o Ross: Steve McKeand has info on genetic; generation not really key issue there.
  - o Eric T.: would be nice to get idea of planted vs. actual, etc.
  - o Gary P: USFS reforestation data doesn't seem very good
  - o Tim: will ask Eric to serve on corporate committee to act as liaison.
  - o Tim: will work with Jessica to plan meetings (Coop Directors and others, followed by a meeting of full Cooperative Industrial Advisory Council in late fall). The goal is to have this effort completed by the end of the year.

#### **JOINT NATIONAL CAP MEETING (Tim Martin, all)**

- As part of original RFA, we are required to hold a national-level meeting at some point to include more than just project participants.
- Have been talking with other CAP Directors re: perhaps holding a joint meeting with other CAPs with cross-cutting themes related to climate change mitigation and adaptation in managed ecosystems.
- CAPs want to reserve 5<sup>th</sup> year for project synthesis meeting; looking at year 4 (2014) for joint meeting—1.5 day of joint meeting followed by individual CAP meetings.
- Idea is that this would piggy back off of existing meetings such as: 25x'25 Alliance—has climate task force, AAAS, AGU.
- Discussion: how many folks would be interested in exploring joint meeting:
  - o Ross W.: corn and wheat CAPS don't have genetics component, so not a lot of reason for us to be engaged with joint meeting
  - o Lisa S.: vote for forest focus
  - o Bill: perhaps webinars instead of face-to-face?
  - o Mike K.: Forest focus
  - o Eric: unsure
  - o Don G.: agree with Lisa, Eric
  - o Tom: forest focus, but bring in international focus; we have CAP interaction at the annual meetings
  - o Tim: Seems like general consensus is forest focus with an international component; I will let other CAP Directors know that our EC is leaning toward a forest-focused meeting; we have been discussing with other CAP Directors that this is something that NIFA needs to take the lead on.

### **SPRING 2013 PINEMAP DISTANCE GRADUATE COURSE (Martha Monroe)**

- Need to know how many students plan to take the course (students that didn't take course last spring and want to take next offering); we are also opening up course to non-PINEMAP students.
- We've used feedback from course evaluation, annual meeting activity to look at priority changes: fewer readings; everybody will take for 2 credit, graded; students will register for independent study at home university; we will continue to have online webinars and will beef up discussion component; there will be 2 assignments, 1 group and 1 individual.
- We would like for students from last year's course as assistants for 2013 course.
- We will send out draft syllabus soon; we are in need of speakers for webinars.
- Feel free to e-mail Martha or Jessica with ideas or questions.

### **PINEMAP ENHANCED COMMUNICATION INITIATIVES (Tim Martin)**

- Reminder regarding 3 main communication initiatives:
  1. Refocusing internal webinars to be science seminars
  2. Enhanced within-Aim communication (required, regularly scheduled Aim meetings, especially for larger Aims)—this communication is really important to help us accomplish interdisciplinary collaboration and cooperation that is necessary for us to achieve our outcomes.
  3. Newsletter and research summaries to highlight PINEMAP research.
    - a. Newsletter will have multiple articles highlighting Aim research; first issue is forthcoming this fall. Jessica will contact folks re: potential newsletter articles identified in interim report.
    - b. We will assess the newsletter effort and return on investment after the first issue and determine how useful it is.
    - c. We also encourage folks to develop 2-page research summaries to briefly summarize results, publications for a general audience.

### **ROUND ROBIN UPDATES (AIM LEADERS)**

#### **Aim 1 (Tom Fox)**

- We have agreed to have monthly Aim 1 conference calls; will have a set agenda for each call.
- We have had an Aim 1 meeting in field; will continue to have annual Aim 1 field meeting associated with visiting Tier 3 sites
- Encouraging Coops to open meetings to PINEMAP members.

#### **Aim 2 (Randy Wynne)**

- Onsite meetings have been effective
- Will be initiating monthly conference calls with Aim 2 members.

#### **Aim 3 (Tom Byram)**

- We are still finalizing our communication plan; going to try to get URF and genetics folks talking together through e-mail and local meetings.

#### **Aim 4 (Jim Gan)**

- Will continue what we are doing—occasional, ad hoc meetings and face-to-face at annual meeting.

**Aim 5 (John Seiler)**

- All Aim 5 members will be invited to participate in PLT Advisory Board
- We will schedule calls once a semester with all Aim 5 members
- More cross-communication b/t education and Extension groups and promote communication with other CAP education and Extension groups.

**Aim 6 (Eric Taylor)**

- Continue current plan (regular Aim 6 meetings and promote cross-Aim and external communication)
- Need to work on cross-Aim communication; have not been successful in bringing others into Aim 6 meetings—other Aim members are invited and encouraged to attend our Aim 6 meetings.

Tim—this is an adaptive management process; we will change things as needed if it is not working. I will facilitate as needed and will participate in as many of the Aim meetings as possible. As always, I am open to feedback and I am looking forward to finding solutions to tie us closer together.

**NEXT EC MEETING: Thursday, September 20, 2012, 10-11 a.m. EDT**