

Executive Committee Meeting Minutes November 13, 2014

Attending: Tim, Grace, Bill H, John S, Lisa S, Mike K, Rod W, Steve McN, Tom B, Eric T, Randy W, Ross W

1. Feedback from EC: how is it working?
 - a. Quarterly EC meeting format
 - i. Do you like it, feel informed/ connected, should we change
General agreement that this is working, Tim will reach out if anything critical comes up
 - b. Integration platforms – check in with leaders
 - i. Is your group working well together – do you connect often enough
Keep Tim in the loop, especially as more 1:1 connections are being made, smaller meetings behind the curtain
 - ii. Be mindful of your deliverables timeline, may need to revisit if deliverables aren't being met
Grace will send email reminder of upcoming quarterly deliverables to Integration Platform leaders
 - iii. Would progress reporting carrot/ stick improve communication?
 - iv. Anything to report?
 1. Modeling group will meet to discuss upcoming deliverables
 2. Extension team is moving to workshop mode - outcomes from IP efforts helpful
 3. Genetics team working well – good ATP
 4. MACA data timeline – modelers really want datasets, delay is seriously affecting modeling deliverables, though possibly justification for NCE.
2. Annual report framing, draft table of contents discussion
 - a. Outcome theme focus of last report was good, but we should update
 - b. Encourage authors to include info on:
 - i. how work is integrative
 - ii. which outcome themes apply,
 - iii. exciting upcoming products,
 - iv. set up for final report
 - c. Keep handout/ future as a factsheet in mind
 - d. Pullout quotes from stakeholders?
 - e. Cover ideas, people in the woods, photo collage? Soliciting photos (*John S sent some*)
3. Annual report plan gaps to fill/ framing ideas?
 - a. Tom and Tomasz plan article on 3 seed movement model intercomparison
 - b. Ross W can take a look at genotyping and statistical analysis projects
 - c. Outreach should ultimately assess knowledge gained, willingness to adopt, acres impacted, and change in productivity by subregion
 - d. Soliciting pictures/ bios of UG and Grad Student alums
4. Solicit news items
5. Continuation proposal update/ NCE process/ spending

- a. RFA for continuation received 10/30/14 instead of July (Due 12/31/14)
- b. NCE process can apply for a 1 year NCE, possible 2nd year. Can't apply until 8/31/15, will need pulling together NCE narrative. This is not a gimme, justifications need to be thorough – large projects take time to build inertia, opportunities have arisen for improving outcomes that took extra time (e.g. MACA downscaling super useful, quality, but took time to produce and integrate)
- c. Spending – still lagging, institutional coordinators should get status and justifications from each PI for delays, develop plans to spend to achieve deliverables in timely manner